

**Scrutiny Board (Adult Social Care)
Work Programme 2008/09**

Item	Description	Notes	Type of item
Meeting date – 23 July 2008			
Dignity in Care	To receive an update on the current work and developments across the City.	May result in further scrutiny work.	B
Income Generation for Community Care Services	To provide the Board with an outline of the planned consultation regarding Income Generation for Community Care services	Executive Board report presented on 11 June 2008	B
Personalised Day Support for Older People	To provide the Board with an outline service improvement plan to deliver increased choice and more personalised day activities for older people.	Executive Board report presented on 16 July 2008	B
Inquiry into Adaptations – draft terms of reference	To consider draft terms of reference for the scrutiny inquiry into adaptations.	Need to determine the process and timing for undertaking this inquiry.	RP
Meeting date – 17 September 2008			
Inquiry into Adaptations – 1st session	To undertake the first evidence gathering session in relation to the scrutiny inquiry into adaptations.	To be confirmed. Need to determine the process and timing for undertaking this inquiry.	RP

Key:			
RFS	Request for scrutiny	MSR	Monitoring scrutiny recommendations
PM	Performance management	B	Briefings (Including potential areas for scrutiny)
RP	Review of existing policy	SC	Statutory consultation
DP	Development of new policy	CI	Call in

**Scrutiny Board (Adult Social Care)
Work Programme 2008/09**

Item	Description	Notes	Type of item
Commissioning in Adult Social Care	To consider a report on commissioning within Adult Social Services, specifically including: <ul style="list-style-type: none"> ➤ Mental Health services ➤ Neighbourhood Networks ➤ Contract issues ➤ Risk Taking ➤ Partnerships for Older Peoples Projects 	Lead Officer - Dennis Holmes	PM
Performance Management	Quarter 1 information for 2007/08 (April - June)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Update on Leeds Local Involvement Network (LINK)	To provide the Board with an update and consider the Board's relationship with the host organisation.	May need some input from Legal regarding relationship issues. Also likely to be reported to the Health Scrutiny Board.	B
Recommendation Tracking	This item track progress with previous Scrutiny recommendations on a quarterly basis	Unlikely to feature on the agenda given the nature of the Board's work to date.	MSR
Meeting date – 15 October 2008			
Inquiry into Adaptations – 2nd session	To undertake the second evidence gathering session in relation to the scrutiny inquiry into adaptations.	To be confirmed. Need to determine the process and timing for undertaking this inquiry.	RP

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Item	Description	Notes	Type of item
Homecare provision	Performance report on homecare provision across the City, including independent sector providers.	Lead Officer - Dennis Holmes	PM
Joint Strategic Needs Assessment (JSNA) - update	To consider an update in the development of a joint assessment that identifies the future needs of the populous of Leeds and any identified service changes/ reconfigurations	Also likely to be reported to the Health Scrutiny Board. Need to consider the timing, potential role and activity of the Board and that of the Health Scrutiny Board.	B
Meeting date – 12 November 2008			
Adult Social Services- Annual Review Report (2007/08)	To consider the outcome of the annual review undertaken by the Commission for Social Care Inspection (CSCI) for 2007/08	Timing to be confirmed - report scheduled for Executive Board meeting on 5 November 2008 Invite representative from CSCI to present outcomes	PM
Older People & Safeguarding Adults – inspection report	To consider the outcome of the inspection and associated action plan.	Timing to be confirmed - report scheduled for Executive Board meeting on 5 November 2008 Invite lead inspector to present outcomes	PM

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**Scrutiny Board (Adult Social Care)
Work Programme 2008/09**

Item	Description	Notes	Type of item
Income Generation for Community Care Services	To provide the Board with the results of the consultation undertaken regarding Income Generation for Community Care services and any subsequent decisions.	Timing to be confirmed - report scheduled for Executive Board meeting on 5 November 2008. However, an extension to the consultation period is likely to impact on the timing of this item.	DP
Recommendation Tracking	This item track progress with previous Scrutiny recommendations on a quarterly basis	Unlikely to feature on the agenda given the nature of the Board's work to date.	MSR
Meeting date – 10 December 2008			
Inquiry into Adaptations – 3rd session	To undertake the third evidence gathering session in relation to the scrutiny inquiry into adaptations.	To be confirmed. Need to determine the process and timing for undertaking this inquiry.	RP
Performance Management	Quarter 2 information for 2008/09 (July-Sept)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Meeting date – 7 January 2009			

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**Scrutiny Board (Adult Social Care)
Work Programme 2008/09**

Item	Description	Notes	Type of item
Inquiry into Adaptations – Draft Final Report	To consider the draft final report in relation to the scrutiny inquiry into adaptations.	To be confirmed. Need to determine the process and timing for undertaking this inquiry.	RP
Meeting date – 11 February 2009			
Older People & Safeguarding Adults – inspection report	To consider progress against the action plan arising from the inspection report	To be confirmed.	PM
Recommendation Tracking	This item track progress with previous Scrutiny recommendations on a quarterly basis		MSR
Meeting date – 11 March 2009			
Commissioning in Adult Social Care	To consider an update report on commissioning within Adult Social Services.	Further update from September 2008 Lead Officer – Dennis Holmes	PM
Performance Management	Quarter 3 information for 2008/09 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis	PM
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**Scrutiny Board (Adult Social Care)
Work Programme 2008/09**

Item	Description	Notes	Type of item
Meeting date – 8 April 2009			
Homecare provision	Performance report on homecare provision across the City, including independent sector providers.	Further update from October 2008 Lead Officer – Dennis Holmes	PM
Inquiry into Adaptations – Initial response to recommendations	To consider the initial response to the scrutiny inquiry report and recommendations into adaptations.	Need to determine the process and timing for undertaking this inquiry.	RP
Annual Report	To agree the Board's contribution to the annual scrutiny report		

Working Groups

Working group	Membership	Progress update	Dates
<i>To be confirmed</i>	<i>To be confirmed</i>	<i>N/A</i>	<i>To be confirmed</i>

Unscheduled / Potential Items

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Item	Description	Notes
Annual complaints report	To consider the annual report and any emerging issues.	Need to consider any implications of the changed arrangements. Timing to be confirmed
Safeguarding Vulnerable Adults	TBC	Lead Officer – Dennis Holmes. Need to consider the potential role and activity of the Board. Draft Terms of Reference needed.
Mental Health Legislation	To consider the impact, implications and proposed response to legislative changes regarding: <ul style="list-style-type: none"> • The Mental Health Act • Mental Capacity 	Lead Officer – Dennis Holmes. Need to consider format and timing of any report. Possibly present a report to the Board in October 2008 as an issue of proposed policy development, prior to the Executive Board in November?
Continuing Care Implementation	To consider the local impact and future activity associated with implementing the national framework for continuing NHS care, further to the report presented to the Executive Board in October 2007.	Lead Officer – Dennis Holmes. Need to consider format and timing of any report.

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Unscheduled / Potential Items		
Item	Description	Notes
Valuing People Now	To consider progress against the implications outlined in the report presented to the Executive Board in February 2008, alongside any future proposed actions.	Lead Officer - Paul Broughton. Need to consider format and timing of any report.

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